

## BONFIELD TOWNSHIP

365 HIGHWAY 531 Telephone: 705-776-2641 BONFIELD ON POH 1E0 Fax: 705-776-1154 Website: http://www.bonfieldtownship.com

Council is interested in hearing feedback and comments on specific issues, projects and community initiatives. Comments and discussions with residents help ensure Council is making well-informed decisions that align with the needs and interests of the community.

The Township is governed by several applicable laws such as the Municipal Act, Municipal Protection of Privacy and Freedom of Information Act, Planning Act, and the Municipal Procedural Bylaw as well as Ontario Ombudsman and Integrity Commissioner investigations. These laws do govern how Council receives information and sets out steps that shall be adhered to. This promotes a transparent and accountable approach. The ways to connect with Council and the Township are listed below.

WRITE A LETTER	DELEGATION AT A COUNCIL MEETING	SUBMIT A QUESTION FOR AN AGENDA
You can submit your comments to Council regarding municipal matters by emailing the	If you have a community initiative, wish to have Council support a project, or have a concern that you would like	You can submit a question to be asked at a regular Council meeting.
Clerk or dropping it off at the municipal office. They will be appropriately addressed and shared with Council. Your letter may appear on a Council Agenda as a public document depending on the topic and outcome you desire in your letter.	addressed, you can submit a detailed delegation request to the Clerk by noon the Thursday prior to the Council meeting.  The delegation request must include the material you want to share with Council so they can make an informed decision and be able to ask productive questions.	Written questions must be provided to the <u>Clerk</u> by 12 noon the Monday prior to the Council meeting. Although questions are not restricted to agenda topics, the agenda is released on Fridays prior to the meeting. Questions submitted will become public record.
You may also submit to Council Members directly. Their contact information is available on the website.	Delegations can be on new items/information, current items up for discussion or on decisions made over a year ago.	At Question Period the Mayor will open the session and call on the questioner to come forward based on the submissions received. You will have 2 minutes to ask
	Delegations are to Council members through the Chair (Mayor), at regular meetings	your question and for Council to respond.
	hosted the second and fourth Tuesday of each month.	As per the Question Period Policy there is a total 10 minutes maximum.
MEET WITH A COUNCIL MEMBER	ATTEND A PUBLIC MEETING	REQUEST A SPECIAL MEETING OF COUNCIL
MEMBER  You can speak to a Council member directly.  You can meet with a	Council will host public meetings for an array of reasons, and you are encouraged to attend and share your opinions on the topics	
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MEMBER  You can speak to a Council member directly.  You can meet with a maximum of two members of council in any private meeting.  To invite all of Council you would need to	Council will host public meetings for an array of reasons, and you are encouraged to attend and share your opinions on the topics presented.  Notices are sent out regarding any planning changes affecting your neighbourhood.	If you have a concern or item that is time sensitive you can request the Mayor to call a special meeting of Council.  You can submit a detailed request with supporting materials for the meeting to the Clerk and/or the Mayor through email. They will
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You can speak to a Council member directly.  You can meet with a maximum of two members of council in any private meeting.  To invite all of Council you would need to request the Mayor hold a Special meeting of Council.  For community events please send a formal	Council will host public meetings for an array of reasons, and you are encouraged to attend and share your opinions on the topics presented.  Notices are sent out regarding any planning changes affecting your neighbourhood.  When some new policies affecting the general public are being considered Council will add a public meeting session to the regular agenda. User fees, short term rentals and RVs are	If you have a concern or item that is time sensitive you can request the Mayor to call a special meeting of Council.  You can submit a detailed request with supporting materials for the meeting to the Clerk and/or the Mayor through email. They will connect with Council to discuss the request and determine when quorum will be available to have the meeting.
You can speak to a Council member directly.  You can meet with a maximum of two members of council in any private meeting.  To invite all of Council you would need to request the Mayor hold a Special meeting of Council.  For community events please send a formal invitation to the municipal office.	Council will host public meetings for an array of reasons, and you are encouraged to attend and share your opinions on the topics presented.  Notices are sent out regarding any planning changes affecting your neighbourhood.  When some new policies affecting the general public are being considered Council will add a public meeting session to the regular agenda. User fees, short term rentals and RVs are recent examples.  A true public meeting such as a	If you have a concern or item that is time sensitive you can request the Mayor to call a special meeting of Council.  You can submit a detailed request with supporting materials for the meeting to the Clerk and/or the Mayor through email. They will connect with Council to discuss the request and determine when quorum will be available to have the
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coming up.